

ORDER FORM/PRE-ALERT – ATTD Barcelona 2026

WAREHOUSE SHIPMENTS

This is a compulsory form for all exhibitors or suppliers.

Please return by e-mail to Patricia.Zintel@merkur-expo.com

| | |
|--|--|
| Exhibitor Name | |
| To be delivered to: | |
| Volume of shipment Indicate number of pieces, weight, and volume | |
| Type of shipment Indicate exhibition goods, stand fitting material, printed matters, bag inserts) | |
| Tracking / AWB Number | |
| In case of courier shipment | |
| Hall / Stand No. | |
| Contact name on-site | |
| Phone no. | |
| Invoice Details | |
| Company Name | |
| Contact Person | |
| Mail | |
| Street | |
| ZIP Code | |
| City | |
| Country | |
| VAT # | |
| PO Number if necessary | |

- Merkur Expo Logistics GmbH is the sole official forwarder for ATTD 2026 Barcelona.
- All shipments will be charged based on the official handling tariff.
- All shipments must be pre-advised by using this form sheet.
- Please note the information on logistical processing.
- All shipments must have the official congress labels attached to the shipping instructions.

Date

Customer signature

All services are invoiced according to the official ATTD 2026 Barcelona Forwarding & Handling Tariff. All work is subject to the German Forwarders' Terms and Conditions, CMR (latest version), ADSp Trading Conditions (latest version) and the Merkur Expo Logistics GmbH liability policy in conjunction with the conditions and tariffs rates for trade fair transportation. For further Information visit our website at www.merkur-expo.com. The liability of Merkur Expo Logistics GmbH ends with delivery and begins with the collection of the freight at the exhibition stand. It is the exhibitor's responsibility to ensure the safety of the material until it is collected by Merkur Expo Logistics GmbH.